**MEMORANDUM**

**TO: STAGECOACH TOWNHOUSE ASSOCIATION OWNERS**

**FROM: Board of Directors**

**SUBJECT: NOTICE OF 2016 ANNUAL MEETING**

**DATE: August 26, 2016**

**ANNUAL MEETING LOGISTICS**

Date: Saturday, September 24, 2016

Time: 9:00am

Location: South Routt Community Center

 227 Dodge Ave

 Oak Creek C O 80467

**Agenda**

**Roll Call-register proxies**

**Minutes of last year’s meeting(**on website-www.stahoa.com). If anyone would like a hard copy please notify our office.

**President’s Report**

**Manager’s Report**

1. Business
2. Maintenance

**Budget Presentation** (preliminary attached)

**Open Discussion from Floor**

**Election of Officers**

 One position available

 One -3 year term ending 2019

All owners must be current with their dues in order to vote.

Please contact Double H Mgmt in writing if interested in running for a position on the board. Contact information is PO Box 774444 Steamboat Springs CO 80477doublehsue@gmail.com, 970-879-3635voice mail or 970-879-8049fax.